

## **Minutes of the Internal Quality Assurance Cell meeting held on 28.03.2020**

The Online meeting of IQAC was held on 28.03.2019 (Zoom Platform) at 11.00 am

### **Agenda**

1. Minutes of the last meeting
2. FDP on LMS and Online classes in the midst of COVID-19 Pandemic
3. Miscellaneous items

### **Members present**

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Asst. Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. T.V. Sathyan, Junior Lecturer in Physics
6. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
7. Anjali Nair M.K., Asst. Professor of English
8. V. Vijayakumar, Asst. Professor of Commerce
9. Dr. A. Mohanan, Asst. Professor of Chemistry
10. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
11. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
12. Office Superintendent
13. Councillor, Nileshtar Municipality
14. College Union Chairman

Dr. T. Vijayan, Principal and the Chairman of the Committee welcomed all members. Dr. K.V. Murali, Co-ordinator of IQAC read out the minutes of the last meeting.

### **Decision Taken**

1. To Conduct Faculty Development Programme and Student Development Programme for familiarization of the Learning Management System (Moodle) and different Online Platforms for conducting online classes.
2. To conduct awareness programmes about the Pandemic COVID -19 among the Teaching, Non-teaching and Student Communities.