

Minutes of the Internal Quality Assurance Cell meeting held on 15.03.2021

The meeting of IQAC was held at Principal's Chamber on 15.03.2021 at 3.30 pm

Agenda

1. Minutes of the last meeting
2. Action taken report
3. Miscellaneous items

Members present

1. Dr. T. Vijayan, Principal (Chairman)
2. Dr. K.V. Murali, Associate Professor in charge of HoD of Physics (Co-ordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, Associate Professor and HoD of History
5. T.V. Sathyan, Junior Lecturer in Physics
6. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics
7. Anjali Nair M.K., Asst. Professor of English
8. V. Vijayakumar, Asst. Professor of Commerce
9. Dr. A. Mohanan, Asst. Professor of Chemistry
10. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
11. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
12. Office Superintendent
13. Councilor, Nileshwar Municipality
14. Raj Kishor, Alumnus, M.Sc. Physics

Dr. T. Vijayan, Principal and the Chairman of the Committee welcomed all members. Dr. K.V. Murali, Co-ordinator of IQAC read out the minutes of the last meeting.

The action taken in respect of the decisions of the last meeting of **4.12.2020** were reported

1. Feedback was taken and detailed analysis was conducted by Academic monitoring committee (AMC) in the presence of IQAC coordinator. Feedback report of every teachers concerned was emailed to them individually. Confidentiality of the report was maintained. IQAC coordinator presented the feedback report to the Principal. As per the feedback report awareness were given to certain number of teachers at the Principal's chamber by the IQAC coordinator. General instructions were given to all the teachers to take remedial measures in academic matters in a special staff meeting.
2. NASCian Coaching Centre for Competitive Examinations (N-CCC) has been materialised.
3. Various awareness origrammes were conductedby NSS and NCC for taking precaution against COVID- 19 pandemic.

Decisions Taken

1. To consult with KSEB to take up initiatives for the commissioning of the 100 kWp Solar Power Plant under 'Soura' Project.
2. Decided to collect Feedback at the end of the semester from students.
