

Minutes of the meeting of IQAC held on 23.12.2021 at 10.30 pm in the Principal's Chamber

#### Agenda

1. Inauguration of the Preparation of NAAC reaccreditation (Cycle IV)
2. AQAR 20-21

#### Members present

1. Dr. K.V. Murali, Principal (Chairman)
2. Dr. Dinesh T., Asst. Professor in charge of HoD of Mathematics (Coordinator)
3. Dr. K. Vijayaraghavan, Manager
4. Dr. K.S. Sureshkumar, HoD of History
5. T. V. Sathyan, Junior Lecturer in Physics
6. V. Vijayakumar, Asst. Professor of Commerce
7. Dr. A. Mohanan, Asst. Professor of Chemistry
8. Dr. Supriya N.T., Asst. Professor in charge of HoD of Zoology
9. A.V. Mithun, Asst. Professor in charge of HoD of Computer Science
10. P.K. Balagopalan, Office Superintendent

Dr. K.V. Murali, Principal, welcomed the members. Dr. Dinesh T., Co-ordinator, IQAC read out the minutes of the last meeting.

#### Actions taken on decisions of 25.11.2021

1. The College Management has decided to carry out renovation of the Principal's cabin and Office
2. The College Management has planned to construct ramps so that the differently abled students can move to any part of the College buildings.
3. Shifting and re-arrangement of various Departments has been planned
4. Efforts are made to fill up vacancies of 5 teaching staff through new appointment.
5. Discussions are on with the Employment exchange for conducting Mega Job Fair.

#### Decisions taken

1. The inauguration of the preparation for NAAC reaccreditation will be held today at 3 PM. The College Manager Dr. K Vijayaraghavan will inaugurate.
2. The detailed plan of action for SSR Preparation may be prepared after the Christmas vacation.
3. The individual profile of teachers may be updated by the 31<sup>st</sup> of December 2021.
4. The AQAR (20-21) is approved for uploading.