



नेहरु आर्ट्स एंड साइंस कॉलेज कांजंगाड
NEHRU ARTS AND SCIENCE COLLEGE KANHANGAD
നെഹ്റു ആർട്സ് ആൻഡ് സയൻസ് കോളേജ് കാഞ്ഞങ്ങാട്
NAAC RE-ACCREDITED WITH 'A' GRADE
Government Aided College - Affiliated to Kannur University



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2019-20

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NEHRU ARTS AND SCIENCE COLLEGE KANHANGAD

REPORT OF THE ACADEMIC & ADMINISTRATIVE AUDIT 2019-2020

Period of Assessment 2019-2020

Dates of Audit: 25/03/2020 - 27/03/2020

Audit Committee

1. Dr. K V Murali - IQAC Coordinator
2. Dr. Vinesh Kumar KV- HoD Department of Economics
3. Dr.N T Supriya-Member IQAC, HoD Department of Zoology
4. Sri Mithun A V - Member IQAC

General Observations

1. College Infrastructure expansion underway to meet growing demands.
2. Modernization efforts to enhance facilities for students and faculty.
3. Construction projects initiated to accommodate the growing needs of Student Community.
4. Focus on creating a conducive learning environment through upgrades.
5. Integration of advanced technology into campus infrastructure planned.
6. Commitment to ensuring quality education through infrastructure improvements.
7. The Total Students Strength for the assessment Period 1262 and Total number of faculties 102
8. Current year result Percentages 88.17 %



Curricular Aspects

1. Implementation of a structured system among faculties maintaining and analyzing work diaries and class diaries.
2. Establishment of a process for all faculty members in the college to prepare annual course plans, which are then verified by the Head of Department (HoD) and the Principal.
3. Introduction of new certificate courses particularly in Arts Subjects to enhance the curriculum and provide additional learning opportunities.
4. Enhancement of documentation procedures for induction programs, bridge courses, and remedial programs to ensure thorough record-keeping.
5. Implementation of more effective methods for collecting and analyzing feedback from students, faculty, and stakeholders.
6. Regular review and improvement of the above processes to ensure continual enhancement of educational standards.

Teaching Learning

1. Aim to boost the count of doctoral degree holders within the faculties.
2. Increase opportunities for experiential learning centered on students.
3. Implement strategies to enhance the overall pass percentage of students in University Examination.
4. Encourage teachers to utilize mentoring and remedial teaching methods for better academic outcomes.
5. Emphasize a student-centric approach to learning for improved engagement and understanding.
6. Continuous efforts to elevate academic standards through effective teaching methodologies.



Research and Extension

1. Enhance and strengthen research culture, consultancy, and collaboration initiatives on campus.
2. Mandatory participation for teachers in one national seminar and one international seminar every five years to foster academic growth.
3. Ensure each department conducts at least one extension activity annually to engage with the community.
4. Encourage departments to actively pursue additional Memorandums of Understanding (MoUs) for expanded collaborations.
5. The policy taken by the managements for giving financial assistance to Faculties attending FDP's are appreciable.
6. Promote tie-ups and partnerships to facilitate knowledge exchange and innovation.

Infrastructure

1. Address inadequacies in library facilities to better serve student needs.
2. Software updation in Administrative works is essential.
3. Infrastructural facilities in the office are need to be improved
4. Increase the number of computers allocated specifically for student use.
5. Equip more classrooms with ICT tools for enhanced learning experiences.



Student Support Activities

1. Emphasize soft skills, life skills, and career development for all students.
2. Enhance student progression and placement efforts through targeted interventions.
3. Improve placement training for better student outcomes in the job market.
4. Enhance effectiveness of coaching for competitive exams.
5. Organize capacity building programs focusing on linguistic communication and computing skills across all departments.

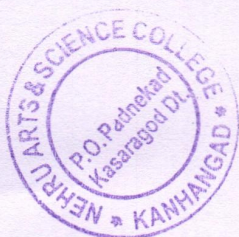
Environmental Initiatives

1. Campus practices poly house and organic farming.
2. Gender, environmental, and energy audits are conducted.
3. Departments promote inclusivity through additional programs.
4. Departments align best practices with institutional standards.
5. Promote the practice of using Solar Energy

Departmental Observations

Mathematics

1. Ensure documentation aligns with NAAC criteria.
2. Initiate intercollegiate Mathematics Quiz competitions.
3. Enhance Alumni Engagement.
4. Focus Excellency in academic results.



Physics

1. Standardize documentation of department meetings.
2. Promote online paperless exams and assignments.
3. Increase collaboration with nearby institutions.

Chemistry

1. Implement structured result analysis and remedial measures.
2. Organize Certificate Courses for science students.
3. Encourage student participation in seminars.

Botany

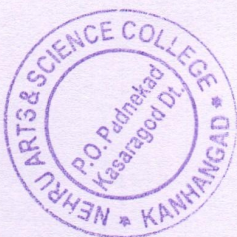
1. Address satisfactory academic results.
2. Improve laboratory conditions and botanical garden maintenance.
3. Develop a Green Calendar and advise a Green Campus Protocol.

Economics

1. Conduct more internal examinations.
2. Increase extra-curricular activities.
3. Strengthen extension activities and community engagement.

History

1. Enhance faculty development programs.
2. Introduce additional certificate courses.
3. Strengthen the grievance cell and conduct research methodology programs.



English

1. Update departmental records.
2. Establish a well-furnished language lab.
3. Expand gender-equity programs and innovate teaching methods.
4. Establish a language lab and involve students in extension activities

Commerce

1. Offer certificate courses and conduct workshops/seminars.
2. Recognize good academic results and undertake industry-based projects.
3. Establish grievance committees and maintain records.
4. Applauds to NET/SET Coaching Classes

Statistics

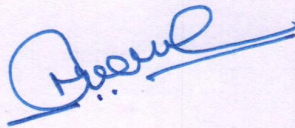
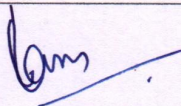
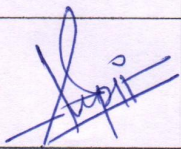

1. Document departmental programs and strengthen mentoring/coaching.
2. Focus on academic results of PG students and Alumni Association Activities.
3. Orientation Programs for NET Preparations to be conducted.
4. Take initiatives for getting Research Guideships for more faculties.

Malayalam

1. Aim to improve academic results and utilize technical facilities.
2. Pursue MoUs with media institutions and introduce certificate courses.



AAA TEAM Members 2019-20

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ACTION TAKEN ON THE BASIS OF ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2019-20



Action Taken Report (2019-20) on Academic & Administrative Audit

Recommendations:

Curricular Aspects:

1. Additional Employability-Enhancing Certificate Courses:

- Introduced three new certificate courses: Digital Marketing, Financial Analysis, and Business Communication.

- Program outcomes clearly defined and communicated to students through updated course catalogs and online platforms.

2. Implementation of New Postgraduate Programs:

- Launched two new postgraduate programs: M.Sc. in Data Science and M.Com. in Financial Management, addressing contemporary industry demands.

3. Organizing Industrial and Educational Visits:

- Institutionalized a quarterly schedule for industrial visits across departments.

- Documentation protocols updated to ensure thorough recording of visits and learning outcomes.

4. Development of Course Plans in Accordance with OBE Principles:

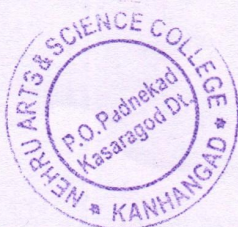
- Integrated Outcome-Based Education principles into the academic management system.

- Faculty received training workshops on OBE implementation.

5. Enhancement of Documentation for Induction Programs and Remedial Courses:

- Revised documentation protocols to include pre- and post-assessment data for induction and remedial programs.

- Implemented a feedback mechanism to assess program effectiveness.





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3. Alignment with Institutional Best Practices:

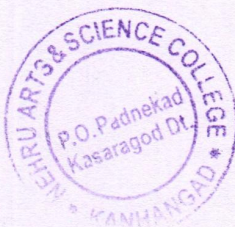
- Established an environmental task force to oversee compliance with green campus protocols.
- Conducted regular audits to assess progress and identify areas for improvement.

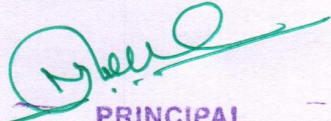
Departmental Observations:

(Mathematics, Physics, Chemistry, Botany, Economics, History, English, , Commerce, Statistics, Malayalam):

- Implemented specific action plans tailored to each department's recommendations.
- Monitored progress through quarterly departmental review meetings.
- Recognized and celebrated departmental achievements through annual awards and accolades.

Overall, the institution has made significant strides in addressing the recommendations outlined in the 2019-20 Academic & Administrative Audit, demonstrating a commitment to continuous improvement and excellence in higher education.




PRINCIPAL
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2. Improvement in Placement Training and Drives:

- Collaborated with external training institutes to offer specialized placement training modules.
- Hosted quarterly campus placement drives targeting diverse industry sectors.

3. Effectiveness of Coaching for Competitive Exams:

- Established a dedicated coaching center offering preparatory courses for competitive exams.
- Monitored student progress through regular mock tests and performance evaluations.

4. Organization of Capacity-Building Programs:

- Expanded the scope of capacity-building programs to include soft skills training and personality development workshops.
- Partnered with industry experts to deliver specialized training sessions in communication and computing skills.

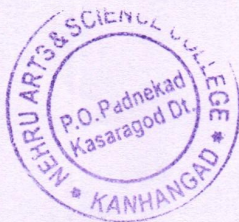
Environmental Initiatives:

1. Continuation of Proactive Environmental Efforts:

- Instituted a campus-wide recycling program to reduce waste generation.
- Conducted awareness campaigns on energy conservation and sustainable practices.

2. Inclusive Environment Promotion:

- Organized workshops and seminars on gender sensitivity and diversity inclusion.
- Collaborated with student organizations to promote environmental awareness events.





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5. Documentation of Extension Activities:

- Implemented a centralized database to record extension activities and community engagements.
- Recognized outstanding contributions through annual awards for extension initiatives.

Infrastructure:

1. Modernization of Laboratory Facilities:

- Initiated a renovation plan for existing laboratories, prioritizing equipment upgrades and safety enhancements.
- Submitted proposals for new laboratory facilities to funding agencies.

2. Improvement of ICT Facilities in Classrooms:

- Expanded Wi-Fi coverage across campus to support ICT-enabled teaching.
- Equipped additional classrooms with smart boards and multimedia projectors.

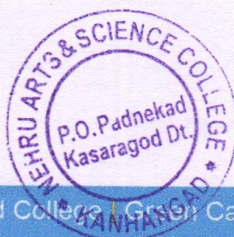
3. Enhancement of Language Lab Functionality:

- Upgraded language lab software to include comprehensive communication modules.
- Conducted faculty training sessions on utilizing language lab resources effectively.

Student Support Activities:

1. Enhancement of Student Progression and Placement Efforts:

- Strengthened ties with industry partners through alumni networking events and corporate liaison programs.
- Implemented a structured internship program for final year students.





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6. Fortification of Learner-Centric Programs:

- Expanded mentoring programs with a focus on peer-to-peer support.
- Enhanced support services for students requiring remedial assistance through personalized intervention plans.

Research and Extension:

1. Cultivation of Research Culture:

- Organized monthly research colloquia to showcase faculty and student research projects.
- Established research interest groups within departments to foster interdisciplinary collaboration.

2. Establishment of Additional Research Centers:

- Submitted proposals for two new research centers: Center for Sustainable Development Studies and Center for Advanced Materials Research.
- Secured initial funding from external agencies for center establishment.

3. Improvement of Faculty Research Publications:

- Implemented a mentorship program pairing senior researchers with junior faculty.
- Conducted writing workshops focusing on research article preparation and publication ethics.

4. Pursuit of MoUs and Collaborative Opportunities:

- Renewed existing MoUs with industry partners and neighboring institutions.
- Organized joint research seminars and workshops to enhance collaborative research efforts.





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6. Strengthening Action Based on Feedback:

- Implemented a systematic feedback mechanism through online surveys and suggestion boxes.
- Established a task force to review feedback and propose actionable improvements.

Teaching Learning:

1. Encouragement for Faculty Pursuing Doctoral Degrees:

- Instituted a financial incentive program for faculty pursuing doctoral studies.
- Established partnerships with universities offering part-time doctoral programs.

2. Integration of Innovative Teaching Approaches:

- Conducted faculty development workshops on active learning strategies.
- Encouraged the use of flipped classroom models and project-based learning.

3. Production of E-Content:

- Implemented a faculty grant program to incentivize the creation of e-content.
- Developed an online repository for sharing e-content across departments.

4. Embracing Blended Learning Methodologies:

- Provided training sessions on integrating ICT tools into teaching practices.
- Piloted blended learning modules in select courses and monitored student feedback.

5. Alignment with OBE Principles:

- Conducted faculty training sessions on aligning course objectives with learning outcomes.
- Introduced a peer review system for course alignment assessment.

